

Job Announcement

Based on the decision of the Governing Board of the Education Reform Initiative of South Eastern Europe (ERI-SEE) taken at meeting held on 29. April 2006 the ERI-SEE Agency invites applications for the position of

EXECUTIVE DIRECTOR OF THE AGENCY OF THE EDUCATION REFORM INITIATIVE OF SOUTH EASTERN EUROPE (ERI-SEE)

for a period of three years

QUALIFICATION REQUIREMENTS:

- university degree
- 5 years of experience in education development and regional cooperation preferably experience in educational issues in South Eastern Europe;
- experience in international cooperation with regard to EU integration issues as well as to EU educational priorities and policy;
- experience in strategic planning and implementation of projects;
- excellent oral and written skills in English;
- strong communication, presentation and writing skills;
- social competency;
- ability to work independently and as a member of a team;
- computer skills;
- willingness to travel
- citizen of the Nicosia Memorandum of Understanding signatory parties (Albania, Bosnia and Herzegovina, Bulgaria, Montenegro, Croatia, Kosovo, Macedonia, Moldova, Rumania, Serbia).

NECESSARY DOCUMENTS:

- Curriculum vitae
- Copy of a university degree certificate, Croatian translation of foreign degrees has to be verified by a certified court interpreter
- Copy of passport
- Certificate of Proficiency in English

Applications and all necessary documents should be submitted within 14 days after the announcement day with the subject line "job vacancy – Agency of the Education Reform Initiative of South Eastern Europe" to:

Croatian Ministry of Science, Education and Sports,
Directorate for International Co-operation
Strossmayerov trg 4,
10 000 Zagreb, CROATIA

Applications received after the given deadline as well as those not accompanied by the necessary documents will not be considered. The candidates will be informed of the outcome in accordance with the legal provisions.