

For Office Use

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**Application for
Postgraduate Study**

Day	Month	Year
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Proposed starting date

Please complete this form clearly, preferably in black ink, suitable for photocopying

1 Surname/Family Name			2 Other names (in full)			
3 Title (Mr, Mrs etc.)	4 Male/Female	5 Date of Birth	6 Country of Birth		7 Nationality	
8 Home Address (including postcode)			9 Address for Correspondence (if different)			
			Address valid from: until:			
Telephone No. Fax No. E-Mail.			Telephone No. Fax No. E-Mail.			

10 For fees purposes; on 1 September before your course/research begins, will you have been ordinarily resident in the UK or EU for three years?

Answer Yes or No

11 Do you intend to bring your family?

Answer Yes or No

12 **Proposed programme of study** (please complete as appropriate)

(Please tick)

Department								Full-time	
PG Cert	Diploma	MA	MBA	MS c	MRes	LLM	MMus	Title of Course	Part-time
MPhil	PhD	Topic of Research						Visiting	

13 If you intend to conduct your research for the degree of MPhil or PhD away from Lancaster, please tick

14 Proposed source of finance (e.g. sponsor, self-funding, not yet known etc).	
15 Have you applied for postgraduate study at Lancaster University before? If so, give programme and year for which application was made.	
16 Are you applying to other Universities? If so, please give details.	
17 Please state any physical or other disabilities which may necessitate special arrangements or facilities.	

18 From what source did you learn of this opportunity for graduate study? (If by advertisement, please specify which publication)	
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19 Qualifications already held/to be obtained

Please enter, in chronological order, details of all courses attended since leaving school. If you are a graduate of, or about to graduate from a university outside the UK, please provide a certified transcript of your complete academic record.

Dates		Full-time or Part-time	University or College attended	Degree or other qualifications obtained/ to be obtained	Class of Degree or GPA
From	To				

20 English language tests and GMAT/GRE

(a) If your first language is not English please indicate your proficiency by completing the section below. Please send copies of the official test results with this application form.

	Score	Date
IELTS		
TOEFL/CBTOEFL		
Others (please specify)		

(b) If you have taken, or intend to take the Graduate Management Admission Test (GMAT) or the Graduate Record Examinations (GRE), please indicate in the box below. Please send copies of the official test results if available.

	Score	Date
GMAT		
GRE		

21 Details of employment.

Please give details of previous and present employment. Do not include temporary or short term appointments unless they are particularly relevant.

Dates		Name of organisation/employer	Post/Occupation
From	To		

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22 **Outline of research interests/reasons for application for course.** Please attach a separate sheet if you need more space.

Research applicants - please give a brief outline of your proposed research topic or interests. (Applicants for allocated studentships from Research Councils in the UK should give the title of the project and should indicate any previous experience which is relevant.)

Applicants for taught courses - please explain why you wish to join this course and what benefits you expect to gain.

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23 **Referees: Please hand the two reference forms to your two chosen referees and give their names, addresses and email address below.**

At least one referee should be asked to comment on your academic suitability for your chosen course.

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I certify that I have completed this application form myself, and that all the information I have given is correct.

Signed

Date

WHEN COMPLETED PLEASE SEND THIS FORM TO THE ADDRESS BELOW: **DO NOT SEND DIRECTLY TO THE DEPARTMENT**

**The Postgraduate Admissions Office
University House
Lancaster University
Lancaster LA1 4YW
United Kingdom**

**Fax (01524) 592065
E-Mail PGadmissions@lancaster.ac.uk**

DATA PROTECTION ACT

The information contained in this form will be used for the purpose of processing your application and, if your application is successful, will form the basis of your University record.

16 April 2002

Dear

Thank you very much for your recent enquiry. I have pleasure in enclosing a leaflet and application form, which is a standard University form and therefore some sections are not relevant to this course (sections 11 and 12). If you have any concerns please contact the Course Director, Sally Watson, (e-mail -Sally.Watson@lancaster.ac.uk, tel: 01524 594248)

Subject to your acceptance on this course, you will be asked for a deposit of £100 to secure the place in September. The full amount will be requested two weeks before the course commences and you will be instructed how to pay the amounts when your acceptance, as a student at Lancaster University, is confirmed. A pre-course study pack will be sent six weeks before the course and for this reason the deposit is non refundable.

Yours sincerely,

Christine Brown
Course Administrator
e-mail - c.brown@lancaster.ac.uk